

COMPANY PROFILE



MUDAU M ATTORNEYS



1. Introduction

Mudau M Attorneys is a professional legal firm that specializes in civil litigation in various fields of law and in the administration of deceased estates. We are committed to providing reliable, well founded and tailored made legal services to our clients, both individuals and small medium businesses at an affordable and competitive rates.

Our fundamental goal is to serve our clients with utmost excellence, innovation and integrity and to place our clients as priority, having grasped their distinct need and legal requirements that will empower us to deliver exceptional service and attain optimal results.

Our legal practice seeks to serve as a bridge, providing a variety of profound legal knowledge and services to both individuals and small/medium business.

Mudau M Attorneys was established in March 2024 and it is committed to ensuring that its clients are a priority, serving them with excellence, innovation and integrity at all times.

Our desired output with our clients is to prioritise their interest in ensuring that they receive the desired optimal results in their matters, and in that way establishes trust that will venture into a long-term and continuous relation.

2. Our values

- ✚ We are a firm that upholds the law with excellence, integrity, honesty, honour, respect, and truth, and we are committed to serving our clients with excellent well founded work, high level of innovation and integrity.

"Be diligent to present yourself approved, a worker who does not need to be ashamed..." 2Timothy 2v15a

WHY CHOOSE MUDAU M ATTORNEYS

Professional Service.

- ✚ We execute our client's mandate with high level of professionalism, great care and skill. Our end product is at all-times professional.

Affordability

- ✚ Our services are nothing short of quality at a scale that is both reasonable and affordable. We are committed to providing our clients' with excellent service at very competitive rates.

Client-Oriented

- ✚ We deliver exceptional service by prioritizing our clients' interests, and executing given mandates with a goal of attaining optimal results.

Accessibility

- ✚ We are a firm that is flexible to a variety of accessible methods, and not only limited to the traditional way of consultation, such we host virtual consultation, and also willing to travel to meet with clients' at their preferable confirmed locations.

3. Our Team

- ✚ Our team consists of an admitted attorney with right of appearance, meaning our attorneys can appear in the courts of South Africa, and support staff to ensure expedient delivery of services.
- ✚ Due to our diverse practice as a progressive and dynamic firm, our team is well versed with the procedures and uniform rules of the different courts.
- ✚ Our team is able to provide innovative solutions to complex matters within the confines of our laws.



Munaka Mudau is an Attorney of the High Court of South Africa, and the managing director of Mudau M Attorneys, she specializes in general civil litigation and administration of deceased estate. Munaka has been in the legal field for at least six (6) years, as a legal intern, candidate attorney and as an associate attorney, and has interacted with different cases from various fields of law. She has made her appearance both in the Magistrates Courts, Labour Court and the CCMA tribunal.



Bono Mudau is an IT and Business System final year student, she's currently a part-time intern as a support staff, attending to secretarial duties and also ensuring that the systems of the firm are updated and well-functioning.

4. Our Services

- ✚ We execute our client's mandate innovatively and with great care and skill. Our end product is well-founded and at all-times professional.

Practice Areas

✚ Labour and Employment Law

- Chairing and/or presiding over disciplinary enquiries, grievances and other matters related to employees;
- Conducting forensic investigations in the workplace and advising and/or making recommendations.
- Providing general labour related advise, legal opinions or related services

- Representing the employer at arbitrations, the Labour Courts and CCMA and other forums for labour disputes.
- Representing in labour and/or employment law litigation
- Drafting of labour related documentation, including but not limited to employment contracts, disciplinary codes, Non-disclosure Agreements, grievance procedures and collective agreements.

Administration of Deceased Estate

- Estate planning and drafting of Wills.
- Administration of Deceased Estate.
- Drafting Re-distribution Agreements.

General civil litigation

- I.e. property evictions, delictual claims, liquidated claims, enforcement of court orders, variation of court orders and etc.

Family law

- Drafting & reviewing Ante-nuptial and Post-nuptial contracts.
- Defended and Undefended Divorce proceedings.
- Drafting divorce settlements and Parental plans.
- Spousal and Children Maintenance.
- International Adoptions and Surrogacy.

Contract law

- Providing legal advice and writing legal opinions.
- Reviewing and drafting all types of legal contracts.
- Providing legal representation on enforcement of contracts.

Commercial and corporate law

- Business contracts and agreement negotiation and interpretation, commercial evictions, legal compliance with POPI Act and risk assessment and management.
- Legal recoveries and commercial litigation

- Reviewing and Drafting Service Level Agreements (SLAs), Memorandum of Incorporations (MOIs), Non-Disclosure Agreements (NDAs), Partnership Agreements, Shareholders Agreements, Service and/or Sales Agreements, and Lease Agreements.

Entertainment law

- Drafting and reviewing contracts.
- Legal representation on intellectual rights protection.
- Enforcement of contracts and Agreements.

Company law

- Legal advice on the Company's Act and related statutory regulations.
- Reviewing and drafting MOI & Shareholders agreements.
- Legal representation on Liquidation applications.
- Ensuring compliance with the Company's Act and procedures.
- Overseeing and facilitating company's Annual General Meetings.
- Drafting meeting agenda & Minutes.

Human rights law and social Justice

- Legal representation in human rights and social justice disputes.
- Enforcement of human rights and social justice to eradicate and prevent infringement.

Debt collection

- Overseeing and facilitating legal recoveries processes.
- Legal representation on Debt review applications.

Alternative Dispute Resolution

- Assisting clients to find a common ground in resolving their disputes through arbitration and mediation in order to mitigate costs.
- Negotiating and drafting settlement agreements.

Insolvency law

- Providing legal advice and opinions on solvency and insolvency matters.

- Court application for voluntary and compulsory sequestration.
- Court application for rehabilitation.

5. Process of Mandate Execution

We are a firm that functions with an organizational structure and system in executing clients' mandate.

Phase I:

- ✚ Receiving of instructions.
- ✚ Acknowledgement of receipt within 2-5 hours.
- ✚ Perusal and research where necessary and providing client with a legal opinion.

Phase II:

- ✚ Consultation with client
- ✚ Review and perusal of Client's documentation
- ✚ Consultation with witnesses, if necessary
- ✚ Drafting of pleadings
- ✚ Compilation of evidentiary bundle(s)

Phase III:

- ✚ Hold a fresher consultation with witness, if necessary
- ✚ Appearance at disciplinary hearing, Court and/or tribunal

- As a firm we prefer to handle our own matters and only employ the services of Counsel(s) in complex matters or where the workload is so voluminous that additional assistance is required.
- In executing any mandate, we ensure that our service is professional, timeous and at competitive rates/scale.
- We provide our clients with a weekly and/or quarterly summary updates on the progress and development of their matters and a detailed progress report on a monthly basis.

6. Location

We are located within 15 to 25 minutes' drive distance from the following facilities:

- ✚ The Johannesburg Magistrate Court (District and Regional), the CCMA, the Office of the Master of the High Court, and, High Court of South (Johannesburg) and other Bargaining Councils situated in the Johannesburg CBD area, and the Labour Court.
- ✚ Our location provides quite a comparative advantage especially in litigious matter where traveling cost to the courts is significantly reduced.

7. Conclusion

- ✚ Mudau M attorneys is a professional law firm that is committed to prioritizing its clients' interests by being a voice to what legally matters to them through litigation, arbitration, and mediation. We invest in reliable, well-founded and professional legal service you can trust!

- ✚ For any further enquires please contact us at:

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